

Letter head

Date

Office of Secretary of State  
Corporations Division  
237 Coliseum Drive  
Macon, GA 31217

Re: **Name, Inc.**

Dear Sir or Madam:

Please find enclosed one original and two copies of our *Articles of Incorporation* with completed *Transmittal Form* for the above-styled incorporation. Also enclosed, please find a check in the amount of \$100.00 made payable to Georgia Secretary of State for the filing fees associated with this corporation. Please, file the original plus one copy with your office. Please return the additional copy in the enclosed pre-stamped, self-addressed envelope provided for your convenience.

Sincerely,